



## Volunteer Information

A Touch of Class Performing Arts relies on the assistance of our many dedicated volunteers to provide the highest quality performance experience for you and your child. Every year, A Touch of Class Performing Arts puts on a top-quality show, but without the help from our volunteers we would not be able to produce a show of this size and quality. Each year we seek to make the backstage experience for our dancers of all ages positive, safe, and enjoyable. Your child's performance is a direct reflection of our volunteer efforts, so we hope you will become an enthusiastic member of our volunteer team.

There is a completely different show going on behind the scenes. Be a part of that show!

Most jobs require limited commitment during the dress rehearsal and/or show. There are many positions available for men and woman, which make it reasonable for families to assume their volunteer responsibility. We encourage every family to become involved with our volunteer team and welcome any contribution you are willing to make.

Please read over the job descriptions and sign up for anything you feel you or any family member or friend would like to help with. We will contact you with more information about the opportunities you have expressed an interest in. Please return this form to the office no later than March 3<sup>rd</sup>. If you have any questions, please contact ATOC's office at [atocperformingarts@outlook.com](mailto:atocperformingarts@outlook.com).

1. **Prop Load In** - Helps load props into the ATOC trailer then unload and set up at the Vonnie Borden Theatre.
2. **Prop Help** - Helps set out props on stage and take them off. Must be available for dress rehearsal and the show that was assigned for volunteering. **A volunteer t-shirt is required for this position.**
3. **Class Mom** - Each class needs 2-3 parent assistants to help in the dressing room during dress rehearsal and all shows. Class moms will ensure that children are safe and accounted for when not on stage, will check for proper attire and escort children to and from the stage for their performances. Class moms will check dancers in as they arrive at the theatre and release them with authorized personnel when they are picked up. Class moms will also ensure that only authorized personnel or volunteers are backstage and in the dressing rooms. Must be available for both dress rehearsal and show that was assigned for volunteering. **A volunteer t-shirt is required for this position.**
4. **Sign In & Out** - Volunteers will help make sure that dancers are properly signed in and out at dress rehearsal and all recital shows. **A volunteer t-shirt is required for this position.**
5. **Recital Runners & Managers** - Volunteers will help the show run smoothly. Will line up dancer's backstage and make sure the appropriate groups are ready. Must be available for both dress rehearsal and the show that was assigned for volunteering. **A volunteer t-shirt is required for this position.**
6. **Ushers** - Take tickets and escort ticket holders to their seats as well as be available during the show for any unseen issues that may arise.